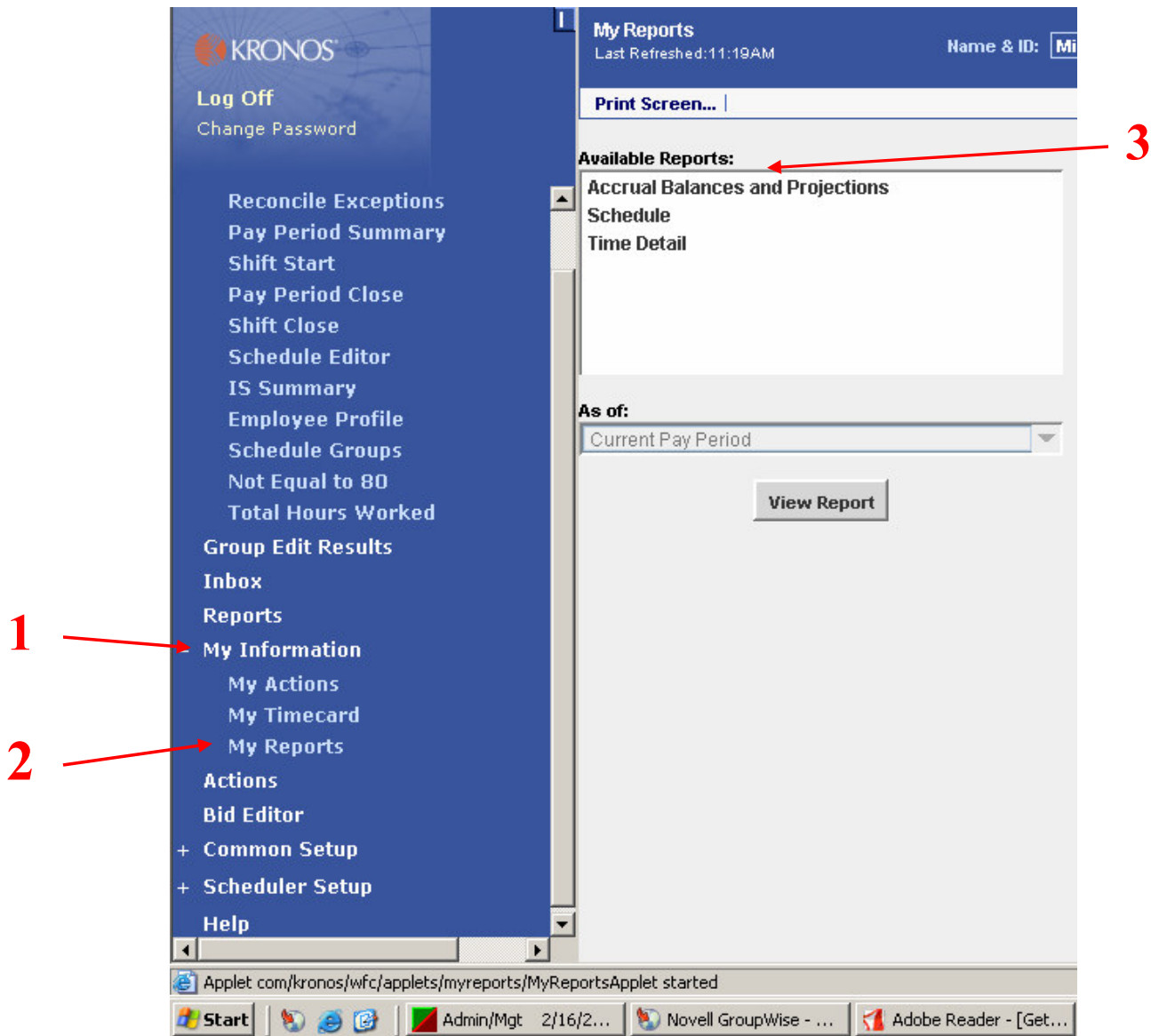


Viewing Your Reports

Depending on your access rights, you may be able to access the following three reports about your time:

1. Click on "My Information"
2. Click on "My Reports"
3. Choose the report you wish to view



Accrual Balances and Projections—Shows the selected period of time starting with accrual balances, such as accrued time off, earnings, credits or both; takings, debits or both; and ending with accrual balances projected to the furthest planned taking date.

Accrual Balances and Projections							
Use the browser's Print command to print this page.							
Date Selected: 12/31/2003				Printed: 12/02/2003			
Name: Fryman, Christy				ID: 26			
Accrual Code	Accrual Type	Period Ending Balance	Furthest Projected Taking Date	Projected Takings	Projected Credits	Projected Balance	Balance w/o Proj. Credits
Floating Holiday	Day	2:00:00	12/31/2003	0:00:00	0:00:00	2:00:00	2:00:00
Personal	Day	2:00:00	12/31/2003	0:00:00	0:00:00	2:00:00	2:00:00
Sick	Hour	18:29	12/31/2003	0:00	0:00	18:29	18:29
Vacation	Hour	190:00	12/31/2003	0:00	0:00	190:00	190:00

Schedule—Shows the selected time period, shift start and end times, scheduled transfers to nonprimary labor accounts, work rule transfers, shift labels, shift totals, and comments. It also shows any scheduled job transfers.

Schedule

Use the browser's Print command to print this page.

Time Period: Current Pay Period

Printed: 12/02/2003

Dates: 11/24/2003 - 12/07/2003

Name: Fryman, Christy ID: 26

Primary Account(s): 10/13/2003 - forever Olsen/FT/Supr
102/203/319/401/508

Employee Hours:

Day Date	In	Out	Shift Label	Shift Type	Pay Code	Amount	Transfer Work Rule	Shift Total
Comment(s)		Transfer Account						
Mon 11/24	9:00AM	5:00PM	9a-5p	Regular				8:00
Tue 11/25	9:00AM	5:00PM	9a-5p	Regular				8:00
Wed 11/26	9:00AM	5:00PM	9a-5p	Regular				8:00
Thu 11/27	9:00AM	5:00PM	9a-5p	Regular				8:00
Fri 11/28	9:00AM	5:00PM	9a-5p	Regular				8:00
Mon 12/01	9:00AM	5:00PM	9a-5p	Regular				8:00
Tue 12/02	9:00AM	5:00PM	9a-5p	Regular				8:00
Wed 12/03	9:00AM	5:00PM	9a-5p	Regular				8:00
Thu 12/04	9:00AM	5:00PM	9a-5p	Regular				8:00
Fri 12/05	9:00AM	5:00PM	9a-5p	Regular				8:00
Totals:						0:00		80:00
Total Hours: 80:00								

Time Detail—Shows detailed information about the hours that you worked during a specified period of time, including start and stop times or durations with associated labor levels, jobs, and pay codes.

Time Period: Current Pay Period										Printed: 12/02/2003	
Dates: 11/24/2003 - 12/07/2003											
Name: Fryman, Christy		ID: 26		Pay Rule: Professional Salaried							
Primary Account(s):		10/13/2003 - forever Olsen/FT/Supr 102/203/319/401/508									
Date	Apply To	In Punch	In Exc	Out Punch	Out Exc	\$Amt	Adj/Ent Amount	Totald Amount	Cum. Tot. Amount	Absence	
Mon 11/24									0:00	Absent	
Tue 11/25									0:00	Absent	
Wed 11/26									0:00	Absent	
Thu 11/27	[Thanksgiving Day 2003]						8:00		8:00		
Fri 11/28									8:00	Absent	
Sat 11/29									8:00		
Sun 11/30									8:00		
Totals						0.00	8:00	0:00	8:00		
Job Summary											
Job	Pay Code					Money		Hours		Wages	
Olsen/FT/Supr	Hol-Credit							8:00			
Account Summary											
Account	Pay Code					Money		Hours		Wages	
102/203/319/401/508	Hol-Credit							8:00			
Pay Code Summary											
	Pay Code					Money		Hours		Wages	
	Hol-Credit							8:00			
Totals						0.00		8:00	0.00		